



Please select one of the social outcome statements for your program/ project:

Select which strategic direction from the 5 regulatory statements of FCSS best links to your outcome statement, your project may have more than one strategic direction:

**Statement of need:** What community issue, need or situation are you responding to?

**Project goal:** What change or impact do you want to achieve?

**Strategy:** How will you address the issue, need or situation?

**Rationale:** What research or evidence do you have that this strategy will work?

**Target Audience:**

**Inputs :** *Resources invested to achieve your goal. List the specific resource's you have available for this program or to complete this project. (Staff, supplies, location, etc.)*

**In what ways does your project incorporate volunteerism?**

**Outputs:** *Please list the specific activities and processes you will use to work toward your program or project goal(s).*

**Outputs:** *Who will you reach? (e.g., community members, sponsors/partners, number served)*

***If approved, you must report the total number of participants, number of volunteers, and number of volunteer hours.***

Please contact FCSS before filling out this page. Our staff is trained, has examples and can customize this section on your specific program and achievement goals.

**List of Outcomes:**

**Outcomes:**

**Measures:**

**Measures Bank Numbers:**  
*(Internal FCSS use only)*

**Data Collection Tool(s) Used:**

Survey: 2 potential methods. Pick one:

Survey

Poster with scale (participants use dots to show where they are on the scale) or pails for the scale where participants can drop marbles to show where they stand.

**Dates when data collected:**

**Long-term Outcomes:**

<b>BUDGET SHEET OF PROJECTED FINANCIALS</b>		
<b>Project Revenue</b>	<b>Budget</b>	<b>Actual</b>
Funds provided by host agency or agencies		
Funds from fund raising		
Funds from other granting sources		
FCSS Grant Funding requested		
<b>Total Revenue:</b>		
<b>Project Costs</b>	<b>Budget</b>	<b>Actual</b>
Wages and other employment-related costs Describe:		
Contracted Services Describe:		
Venue costs		
Materials Describe types of materials and list any individual item in excess of \$500:		
Food		
Advertising		
Travel costs		
Other Describe:		
<b>Total Costs:</b>		

What percentage of the project's total budget are you seeking FCSS funding for?

%

## **APPLICANT AGREEMENT (Sign and submit with your application)**

I declare that:

- I am a duly authorized representative having legal, financial and/or executive signing authority for the above noted organization.
- I represent a not-for-profit entity.
- The information provided within this application form and supporting documentation is true, accurate and endorsed by the above organization.
- I am aware that the information provided in this application may be available to the public.
- The project will benefit the general community and not specific individuals/families.
- A Final Budget Report indicating the project's expenses and revenue and an Evaluation Form will be provided to the County after execution of the program. Please see the grant approval letter for grant submission deadline.
- I understand that an overdue or outstanding Final Budget Report and/or Evaluation may affect future applications.
- Any unused funding will be returned to the Lac La Biche County.
- Any FCSS funding awarded shall be used solely for the purposes stated within this application and according to the FCSS mandate.
- Any changes to the project and/or project extensions will not be enacted upon without the prior approval of the County.
- As a condition of accepting FCSS funding, Lac La Biche County will have access to all financial statements and records having any connection with funding received.
- Other obligations of this grant include, but is not limited to, provision of adequate insurance, risk management and Occupational Health and Safety systems. All relevant public health and safety practices must be followed.
- Receipts may be requested at any time.
- The contribution from Lac La Biche FCSS will be recognized through publications, advertising and other suitable means indicating that the projected received funding from Lac La Biche County FCSS. Please contact the FCSS office to receive a copy of the FCSS and Lac La Biche County logos.

Signature:

Date:

Print Name:

Position:

## **APPLICANT AGREEMENT (Sign and keep for your records)**

I declare that:

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